

APPOINTMENT PANEL – CHIEF EXECUTIVE – 30 MAY 2016

Appointment Panel
Chief Executive**Monday 30 May 2016 at 4pm**

Present: Councillors J Clocherty, V Jones, T Loughran, S McCabe, J McColgan, C McEleny and L Rebecchi.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel), Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel) and Mr K Dalgleish, Managing Director, Aspen Recruitment.

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

**349 Shortlisting and Arrangements for Interview of Applicants –
Post of Chief Executive****349**

There were submitted copies of applications received from 16 candidates for the post of Chief Executive.

Decided: that consideration be continued to a meeting of the Panel to be held on 6 June 2016.

LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE – 2 JUNE 2016

Local Police & Fire Scrutiny Sub-Committee**Thursday 2 June 2016 at 2.30pm**

Present: Councillors Brennan, Brooks, Campbell-Sturgess, Clocherty, Loughran, McCabe, McColgan, McEleny and Shepherd.

Chair: Councillor Loughran presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Mr D Hall (for Head of Safer & Inclusive Communities) and Ms S Lang (for Head of Legal & Property Services).

In attendance also: Group Manager M Gallacher and Station Manager K Hughes, Scottish Fire & Rescue Service, Inspector D Kane, Police Scotland and Mr D Yates Scottish Police Authority.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

366 Apologies, Substitutions and Declarations of Interest 366

An apology for absence was intimated on behalf of Councillor Jones.

No declarations of interest were intimated.

367 Scottish Fire & Rescue Service Performance Report 367

There was submitted a report on Fire and Rescue performance and related activities during the period January to March of the 2015/16 reporting year.

Decided: that the information contained in the report and appendices be noted.

The Sub-Committee then adjourned and reconvened at 3.30 pm to allow for representation by Police Scotland.

Councillor McCabe did not return to the meeting following the adjournment.

368 Police Scotland Performance Report 368

There was submitted a performance report for the Inverclyde Local Policing Area covering the period 1 April 2015 to 31 March 2016.

Decided: that the information contained in the report and appendices be noted.

THE INVERCLYDE COUNCIL – 2 JUNE 2016

The Inverclyde Council

Thursday 2 June 2016 at 4pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Grieve, Loughran, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Chief Financial Officer, Head of Planning, Health Improvement & Commissioning, Head of Organisational Development, Human Resources & Communications, Legal Services Manager (Litigation, Licensing & Committee Services), Ms R McGhee (Legal & Property Services) and Corporate Communications Manager.

In attendance also: Mr M Thomas, Grant Thornton, Auditors.

Reverend Alan Sorensen opening proceedings with a prayer.

369 Apologies and Declarations of Interest 369

Apologies for absence were intimated on behalf of Councillors Jones, MacLeod and Rebecchi.

No declarations of interest were intimated

370 Financial Strategy 2016/2024 - Update 370

There was submitted a report by the Chief Financial Officer appending the updated Financial Strategy for review and approval.

The Chief Financial Officer made a presentation on the updated Financial Strategy and answered a number of questions from Members.

Decided: that the presentation be noted and that approval be given to the latest version of the Financial Strategy for 2016/2024 appended to the report.

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

371 Local Police and Fire Scrutiny Sub-Committee – 7 April 2016 371

Approved on the motion of Councillor Loughran.

372 The Inverclyde Council – 7 April 2016 372

Approved on the motion of Provost Moran.

THE INVERCLYDE COUNCIL – 2 JUNE 2016

373	General Purposes Board – 13 April 2016	373
	Approved on the motion of Councillor Dorrian.	
374	Audit Committee – 19 April 2016	374
	Approved on the motion of Councillor Clocherty.	
375	Health & Social Care Committee – 21 April 2016	375
	Approved on the motion of Councillor McIlwee.	
376	Environment & Regeneration Committee – 28 April 2016	376
	Approved on the motion of Councillor McCormick.	
377	Education & Communities Committee – 3 May 2016	377
	Approved on the motion of Councillor Loughran.	
378	Planning Board – 4 May 2016	378
	Approved on the motion of Councillor Nelson.	
379	Local Review Body – 4 May 2016	379
	Approved on the motion of Councillor Wilson.	
380	General Purposes Board – 11 May 2016	380
	Approved on the motion of Councillor Dorrian.	
381	Human Resources Appeals Board – 17 May 2016	381
	Approved on the motion of Councillor Clocherty.	
382	Grants Sub-Committee – 17 May 2016	382
	Approved on the motion of Councillor McColgan.	
383	Policy & Resources Committee – 17 May 2016	383
	Approved on the motion of Councillor McCabe.	
384	Appointment Panel – Chief Executive – 30 May 2016	384

It was noted that this minute would be submitted to the next scheduled meeting of the Inverclyde Council.

THE INVERCLYDE COUNCIL – 2 JUNE 2016

- 385 Environment & Regeneration Committee – 1 June 2016 385**
Approved on the motion of Councillor McCormick.
- 386 Planning Board – 1 June 2016 386**
Approved on the motion of Councillor Wilson and Councillor Nelson.
- 387 Local Review Body – 1 June 2016 387**
Approved on the motion of Councillor Wilson.
- 388 Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings to June 2017 388**
 There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out for approval the cycle of Council, Committee, Sub-Committee and Board meetings for the period to June 2017.
Decided: that approval be given to the proposed cycle of Council, Committee, Sub-Committee and Board meetings for the year to June 2017 as set out in the report and the timetable appended to the report.
- 389 Proposed Traffic Regulation Order – Jamaica Lane, Greenock (One-Way Only) Order 2016 – Remit from Environment & Regeneration Committee 389**
 There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 28 April 2016 requesting approval of the proposed Traffic Regulation Order – Jamaica Lane, Greenock (One-Way Only) Order 2016.
Decided: that the Inverclyde Council approve the making of the Traffic Regulation Order - Jamaica Lane, Greenock (One-Way Only) Order 2016, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.
- 390 Proposed Traffic Regulation Order – Union Street, Greenock (18 Tonne Weight Restriction) Order 2016 – Remit from Environment & Regeneration Committee 390**
 There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 28 April 2016 requesting approval of the proposed Traffic Regulation Order – Union Street, Greenock (18 Tonne Weight Restriction) Order 2016.
Decided: that the Inverclyde Council approve the making of the Traffic Regulation Order - Union Street, Greenock (18 Tonne Weight Restriction) Order 2016, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

THE INVERCLYDE COUNCIL – 2 JUNE 2016

391 Representatives on Outside Bodies: 391
Scottish Local Government Forum Against Poverty - Remit from Policy & Resources Committee

There was submitted a report by the Head of Legal & Property Services on a remit from the Policy & Resources Committee of 17 May 2016 requesting the Council to approve the appointment of Elected Members as representatives on the outside body, the Scottish Local Government Forum Against Poverty.

Decided: that the Council's Welfare and Financial Inclusion Champion, currently Councillor McCabe, and the Welfare Spokesperson of the largest Minority Group, currently Councillor MacLeod, be appointed to the Scottish Local Government Forum Against Poverty, with Councillor Clocherty being Councillor McCabe's substitute and Councillor McEleny being Councillor MacLeod's substitute.

392 Accounts of Charitable Trust 392

There was submitted a report by the Honorary Treasurer requesting the Council as Trustees to (1) adopt the annual accounts of the Lady Alice Shaw Stewart Memorial Fund and (2) consider the audit findings report submitted by Grant Thornton for this charity.

Decided: that the Council as Trustees:

- (1) adopt the annual accounts for the Lady Alice Shaw Stewart Memorial Fund for the year ended 31 March 2016 and approve their onward transmission to the Office of the Scottish Charity Regulator (OSCR); and
- (2) note the findings in Grant Thornton's audit report.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the relevant minute.

Appendices to Minutes

393 Health & Social Care Committee – 21 April 2016 393

Approved on the motion of Councillor McIlwee.

394 Environment & Regeneration Committee – 28 April 2016 394

Approved on the motion of Councillor McCormick.

395 Human Resources Appeals Board – 17 May 2016 395

Approved on the motion of Councillor Clocherty.

396 Environment & Regeneration Committee – 1 June 2016 396

Approved on the motion of Councillor McCormick.

APPOINTMENT PANEL – CHIEF EXECUTIVE – 6 JUNE 2016

Appointment Panel
Chief Executive**Monday 6 June 2016 at 9.30am**

Present: Councillors J Clocherty, V Jones, T Loughran, S McCabe, J McColgan and C McEleny.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel), Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel) and Mr K Dalglish, Managing Director, Aspen Recruitment.

Chair: Councillor McCabe presided.

Apologies: Councillor L Rebecchi.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

**397 Shortlisting and Arrangements for Interview of Applicants –
Post of Chief Executive****397**

There were submitted copies of applications received from 16 candidates for the post of Chief Executive, consideration of which had been continued from the meeting held on 30 May 2016.

The Panel decided to call a shortlist of five candidates for participation in the assessment centre event, all as detailed in the appendix.

APPOINTMENT PANEL – CHIEF EXECUTIVE – 10 JUNE 2016

Appointment Panel
Chief Executive**Friday 10 June 2016 at 4pm**

Present: Councillors J Clocherty, V Jones, T Loughran, S McCabe, J McColgan, C McEleny and L Rebecchi.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel) and Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel).

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

**398 Shortlisting and Arrangements for Interview of Applicants –
Post of Chief Executive****398**

Following the assessment centre event, the Panel interviewed four candidates, one candidate being unable to attend, and agreed to shortlist two candidates for final interview by the Inverclyde Council on Thursday 16 June 2016, all as detailed in the appendix.

The Inverclyde Council**Thursday 16 June 2016 at 4pm**

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McEleny, McCormick, McIlwee, Nelson, Rebecchi and Shepherd.

Chair: Provost Moran presided.

In attendance: Chief Executive, Head of Legal & Property Services and Head of Organisational Development, Human Resources & Communications.

In attendance also: Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Council).

Apologies and Declarations of Interest

Apologies for absence were intimated on behalf of Councillors Grieve and Wilson.

No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

399 Appointment of Chief Executive**399**

The meeting adjourned at 4.20pm to allow a meeting of the Appointment Panel to take place and reconvened thereafter at 7.15pm.

Decided: that, following consideration of the recommendation of the Appointment Panel:-

- (1) no appointment be made to the post of Chief Executive at this time; and
- (2) it be remitted to the Chief Executive to submit a report to the Inverclyde Council on the options and arrangements for re-advertising and appointing a new Chief Executive and any interim arrangements necessary.

APPOINTMENT PANEL – CHIEF EXECUTIVE – 16 JUNE 2016

Appointment Panel
Chief Executive

Thursday 16 June 2016 at 4.20pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi and Shepherd.

Present also: Mr J Mundell, Chief Executive, Mr G Malone, Head of Legal & Property Services (Adviser to Panel), Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel) and Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel).

Chair: Councillor McCabe presided.

Apologies: Councillors Grieve and Wilson.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

400 Interview of Applicants – Post of Chief Executive

400

The Panel adjourned at 5.05pm and reconvened at 5.20pm.

The Panel interviewed two candidates for the post of Chief Executive and, following a vote, decided to recommend to the Inverclyde Council that no appointment be made at this time, all as detailed in the appendix.

AUDIT COMMITTEE - 21 JUNE 2016

Audit Committee

Tuesday 21 June 2016 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks (for Campbell-Sturgess), Clocherty, Dorrian, Jones, Loughran, MacLeod and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Chief Financial Officer, Ms G Murphy (for Head of Legal & Property Services), Finance Manager and Mr N Duffy (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

401 Apologies, Substitutions and Declarations of Interest 401

Apologies for absence were intimated on behalf of Councillors Campbell-Sturgess and Nelson, with Councillor Brooks substituting for Councillor Campbell-Sturgess.

Councillors Ahlfeld and MacLeod declared an interest in Agenda Item 2 (Unaudited Annual Accounts for the Year Ended 31 March 2016).

402 Unaudited Annual Accounts for the Year Ended 31 March 2016 402

There was submitted a report by the Chief Financial Officer requesting that the Committee review the unaudited annual accounts for the year ending 31 March 2016 and approve their submission to Audit Scotland by the statutory deadline of 30 June 2016.

Councillors Ahlfeld and MacLeod declared a non-financial interest in this item as members of the Board of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee approve the onward transmission of the Unaudited Annual Accounts single entity for the year ending 31 March 2016 to Audit Scotland;
- (2) that delegated authority be granted to the Chief Financial Officer to submit the Unaudited Annual Accounts to Audit Scotland no later than 30 June 2016; and
- (3) that it be noted that the External Auditor's Annual Report to Members for the Financial Year to 31 March 2016 will be submitted to the Council on 29 September 2016.

GENERAL PURPOSES BOARD – 30 JUNE 2016

General Purposes Board

Thursday 30 June 2016 at 10.00 am

Present: Councillors Ahlfeld, Brennan, Brooks, Clocherty, Dorrian, Loughran, McColgan, Nelson, Rebecchi and Shepherd.

Chair: Councillor Dorrian presided.

In attendance: Mr J Douglas (for Head of Legal & Property Services), Ms F Denver (Legal & Property Services) Inspector D Kane, Sergeant J Curran and PC D McEwan Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

403 Apologies, Substitutions and Declarations of Interest

403

Apologies for absence were intimated on behalf of Councillors Campbell-Sturgess, Jones and McIlwee with Councillor Shepherd substituting for Councillor Jones, Councillor Clocherty substituting for Councillor McIlwee.
No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

404 Request for Suspension of Taxi Driver's Licence – George Campbell

404

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider suspension of Mr Campbell's Taxi Driver's Licence which expires on 31 October 2016.

Mr Douglas advised that following receipt of a letter dated 9 June 2016 from Police Scotland Mr Campbell's licence was immediately suspended on 9 June 2016 under delegated powers and requested the Board to uphold the decision of the immediate suspension and to consider whether or not the suspension is extended.

The Board heard Inspector Kane in support of the Police submissions and Mr Campbell in support of his licence.

After discussion, the Board unanimously agreed to uphold the immediate suspension and continue the suspension for the unexpired portion of Mr Campbell's licence namely 31 October 2016.

Decided:

- (i) to uphold the immediate suspension; and
- (ii) to continue suspension to 31 October 2016 being the unexpired portion of licence.

THE INVERCLYDE COUNCIL – 30 JUNE 2016

The Inverclyde Council

Thursday 30 June 2016 at 4pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Chief Financial Officer, Ms B McQuarrie (for Head of Organisational Development, Human Resources & Communications) and Ms S McAlees (for Corporate Director (Chief Officer) Inverclyde Health & Social Care Partnership).

405 Apologies and Declarations of Interest 405

Apologies for absence were intimated on behalf of Councillors Grieve and Jones.

No declarations of interest were intimated.

406 Shared Service Review 406

There was submitted a report by the Chief Executive seeking formal approval to establish a Shared Services Joint Committee which will oversee the operation of, and provide democratic accountability for, shared local authority services on an equitable basis for East Dunbartonshire, Inverclyde and West Dunbartonshire Councils.

Decided:

- (1) that the Council approve the establishment of a Shared Services Joint Committee with partner Councils;
- (2) that it be remitted to the Chief Executive, in conjunction with colleagues within East Dunbartonshire and West Dunbartonshire Councils, to finalise the detailed Minute of Agreement for the establishment of the Joint Committee, for consideration and approval at a future meeting of the Council; and
- (3) that support be given to the outline timetable set out in Section 9 of the report.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the discussion would be likely to contain exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

All officers, except the Chief Executive, Head of Legal & Property Services and Ms McQuarrie left the meeting at this point.

407 Recruitment of Chief Executive 407

There was submitted a report by the Chief Executive outlining the proposed process to appoint a new Chief Executive for Inverclyde Council following the decision of the

THE INVERCLYDE COUNCIL – 30 JUNE 2016

Council on 16 June 2016 not to make an appointment at that time.

The meeting was adjourned at 4.20pm to allow Members to consult with their political groups on the content of the report and reconvened at 4.40pm.

Decided:

- (1) that approval be given to the recruitment and selection process for the appointment of a new Chief Executive for Inverclyde Council, as outlined in section 5 of the report;
- (2) that the Appointment Panel for the shortlisting for the post of Chief Executive comprise eight Members as follows:
 - (a) four Members of the Labour Group, being Councillors McCabe, Clocherty, McColgan and Loughran and that in the circumstances and not setting any precedent, Councillor Loughran's place be offered to Councillor Jones to achieve a gender mix on the Panel, it being understood that the position will revert to Councillor Loughran should Councillor Jones be unable to attend;
 - (b) two Members from the SNP Group;
 - (c) one Member from the Liberal Democrat Group; and
 - (d) one other Member being either the second Independent Member or the Conservative Member.

**APPOINTMENT PANEL – HEAD OF MENTAL HEALTH,
ADDICTIONS & HOMELESSNESS – 4 JULY 2016**

**Appointment Panel
Head of Mental Health, Addictions & Homelessness**

Monday 4 July 2016 at 4.30pm

Present: Councillor J McIlwee and Mr B Moore, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership.

Present also: Ms B McQuarrie (for Head of Organisational Development, Human Resources & Communications) (Adviser to Panel).

Chair: Mr Moore presided.

Apologies: Councillor V Jones, Mr J Mundell, Chief Executive, Inverclyde Council, Dr D Lyons, NHS Greater Glasgow & Clyde Board Member and Mr S Carr, NHS Greater Glasgow & Clyde Board Member.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

408	Shortlisting and Arrangements for Interview of Applicants – Post of Head of Mental Health, Addictions & Homelessness	408
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There were submitted copies of applications received from eight candidates for the post of Head of Mental Health, Addictions & Homelessness. The Panel decided to call a shortlist of five candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

**APPOINTMENT PANEL – HEAD OF MENTAL HEALTH,
ADDICTIONS & HOMELESSNESS – 12 JULY 2016**

**Appointment Panel
Head of Mental Health, Addictions & Homelessness**

Tuesday 12 July 2016 at 10am

Present: Councillors V Jones and J McIlwee, Mr J Mundell, Chief Executive, Inverclyde Council, Dr D Lyons, NHS Greater Glasgow and Clyde Board Member, Mr S Carr, NHS Greater Glasgow and Clyde Board Member and Mr B Moore, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership.

Present also: Ms B McQuarrie (for Head of Organisational Development, Human Resources & Communications) (Adviser to Panel).

Chair: Mr Mundell presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

409 Appointment of Head of Mental Health, Addictions & Homelessness

409

The Panel interviewed three candidates, two of the candidates having withdrawn, and agreed to appoint Ms Deborah Gillespie to the post of Head of Mental Health, Addictions and Homelessness, all as detailed in the appendix.

**APPOINTMENT PANEL – HEAD OF INCLUSIVE EDUCATION,
CULTURE & CORPORATE POLICY – 2 AUGUST 2016**

**Appointment Panel
Head of Inclusive Education, Culture & Corporate Policy**

Tuesday 2 August 2016 at 2pm

Present: Councillors K Brooks, T Loughran and V Jones, Mr J Mundell, Chief Executive and Ms W Bain, Corporate Director Education, Communities & Organisational Development.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

Chair: Mr Mundell presided.

Apologies: Mr B Moore, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

410	Shortlisting and Arrangements for Interview of Applicants - Post of Head of Inclusive Education, Culture & Corporate Policy	410
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There were submitted copies of applications received from 18 candidates for the post of Head of Inclusive Education, Culture & Corporate Policy.
The Panel decided to call a shortlist of 3 candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

PLANNING BOARD – 3 AUGUST 2016

Planning Board

Wednesday 3 August 2016 at 3pm

Present: Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Development & Building Standards Manager, Service Manager (Roads), Mr G Leitch (Environmental & Commercial Services), Mr J Kerr (for Head of Legal & Property Services) and Mr N Duffy (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

411 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 411

An apology for absence was intimated on behalf of Councillor McIlwee.

Provost Moran disclosed a distant family relationship by marriage which he considered did not constitute an interest.

412 PLANNING APPLICATIONS 412

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Erection of Dwellinghouse fronting Newark Avenue:
Land Adjacent to 6 The Craigs, Greenock (16/0063/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

(Councillor Campbell-Sturgess entered the meeting during consideration of this item of business).

After discussion, Councillor Wilson moved that planning permission be granted subject to the conditions detailed in the report.

As an amendment, Councillor Rebecchi moved that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

On a vote, two Members voted for the amendment and eight for the motion which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

(1) that prior to commencement of works on site, samples of all external materials (inclusive of hard-standing) shall be submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed utilizing the approved materials unless an alternative is agreed in writing by the Planning Authority, to ensure that external materials are appropriate;

(2) that the driveway shown on the approved proposed site plan shall be formed and provide for 4 off-road parking spaces for use by vehicles prior to the occupation of the dwelling. The driveway shall then remain in place and available for use at all times

PLANNING BOARD – 3 AUGUST 2016

thereafter, to ensure that an appropriate driveway is completed and to prevent overspill parking onto the roadway, in the interest of road safety;

(3) that all surface water run-off shall be intercepted within the site, to ensure surface water does not encroach onto the public road, in the interest of road safety;

(4) that the privacy screens to the balconies and raised patio above the garage shall be erected to the satisfaction of the Planning Authority prior to the occupation of the dwelling. The screens shall then remain in place at all times thereafter unless otherwise approved in writing by the Planning Authority, to ensure there is no unacceptable overlooking and loss of privacy to neighbouring properties;

(5) that prior to the commencement of works on site, full technical details of any retaining walls along the edge of the roadway shall be submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed as approved unless an alternative is agreed in writing by the Planning Authority, to ensure the integrity of the public road is maintained, in the interest of road safety;

(6) that prior to the erection on site, details of the boundary treatments for the plot shall be submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed as approved unless an alternative is agreed in writing by the Planning Authority, to ensure the boundary treatments are visually acceptable; and

(7) that prior to the occupation of the dwellinghouse hereby permitted, details of the location and any enclosure for bin storage shall be submitted to and approved in writing by the Planning Authority, to ensure suitable bin storage provision for the new dwellinghouse.

**(b) Proposed formation of roof balcony and dormer window together with new rooflight windows:
Flat 3-1, 77A Octavia Terrace, Greenock (16/0116/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Campbell-Sturgess moved that planning permission be refused due to the proposed development not being in keeping with the locale.

As an amendment, Provost Moran moved that planning permission be granted subject to the conditions detailed in the report.

On a vote 1 Member voted for the motion and 4 for the amendment, which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

(1) that prior to the commencement of works on site, samples of all dormer and balcony external materials shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed utilising the approved materials or any alternative agreed in writing by the Planning Authority, to ensure the proposed external dormer and balcony materials are appropriate for the building, in the interest of visual amenity within the Greenock West End Conservation Area; and

(2) that prior to the commencement of works on site, the full specification of the proposed rooflight windows shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed as approved unless any alternative is agreed in writing by the Planning Authority, to ensure the proposed rooflights are appropriate for the building, in the interest of visual amenity within the Greenock West End Conservation Area.

413 NOTIFICATION OF HIGH HEDGE NOTICE APPEAL DECISION**413****Proposed Reduction in Trees' Height at Kildonan House, Lochwinnoch Road, Kilmacolm**

There was submitted a report by the Head of Regeneration & Planning advising that, following the decision of the Council in January 2016 to issue a High Hedge Notice in respect of a hedge varying in height between approximately 11 and 13 metres within the grounds of Kildonan House, Lochwinnoch Road, Kilmacolm and the subsequent appeal by the appellant to the Scottish Government against the Notice, the Reporter appointed by the Scottish Government had issued his decision which was to dismiss the appeal, but vary the Notice, requiring the two hedges to be reduced in height to 10 metres and 3.5 metres.

Noted

LOCAL REVIEW BODY – 3 AUGUST 2016

Local Review Body

Wednesday 3 August 2016 at 4pm

Present: Councillors Dorrian, Loughran, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Ms F Milne (Planning Adviser), Mr J Kerr (Legal Adviser) and Mr N Duffy (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

414 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 414

No apologies for absence or declarations of interest were intimated.

415 CONTINUED PLANNING APPLICATION FOR REVIEW 415

**Gourock Waste Metals and Car Breakers:
Builders Store, Chalmers Street, Gourock (15/0235/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for proposed change of use from vacant land to car parking and storage in association with existing waste metals and car breakers yard at Builders Store, Chalmers Street, Gourock (15/0235/IC), consideration of which had been continued from the meeting held on 1 June 2016 for an unaccompanied site inspection. Councillors Dorrian, Nelson, Rebecchi and Wilson participated in consideration of this item of business.

After discussion, Councillor Dorrian moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused for the two reasons as set out in the Report of Handling.

As an amendment, Councillor Wilson moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure and (2) that the application be dismissed and that planning permission be refused as the height of the parapet wall on the Chalmers Street railway bridge, adjoining the site entrance, combined with road geometry to determine that the visibility splay required by the Council's adopted roads development guide of 2.0 x 25.0 x 1.05m cannot be achieved and that the proposal is therefore prejudicial to road safety and contrary to criterion (c) of Policy RES6.

On a vote, one Member voted for the amendment and three for the motion which was declared carried.

Decided:

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

LOCAL REVIEW BODY – 3 AUGUST 2016

(2) that the application for review be dismissed and that planning permission be refused (upholding the appointed officer's determination) for the following reasons as set out in the Report of Handling:-

- (i) as the height of the parapet wall on the Chalmers Street railway bridge, adjoining the site entrance, combines with road geometry to determine that the visibility splay required by the Council's adopted roads development guide of 2.0 x 25.0 x 1.05m cannot be achieved and that the proposal is therefore prejudicial to road safety and contrary to criterion (c) of Policy RES6; and
- (ii) that the proposed land use is not compatible with residential amenity as required by Policy RES6 criterion (a) and is therefore contrary to Policy RES1 which seeks to safeguard and, where practicable, enhance residential amenity and character.

Councillor Loughran entered the meeting at this juncture.

416 PLANNING APPLICATION FOR REVIEW

416

**Installation of Roof Mounted Solar Panels (in retrospect):
61 Forsyth Street, Greenock (15/0273/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the installation of roof mounted solar panels (in retrospect) at 61 Forsyth Street, Greenock (15/0273/IC).

Councillors Dorrian, Loughran, Nelson, Rebecchi and Wilson participated in consideration of this item of business.

Mr Kerr referred to new matters raised on behalf of the applicant in the form of sections of the Notice of Review. He asked the Local Review Body whether it wished to have regard to the new matters in determining the application for review of refusal of planning permission in terms of Section 43(B) of the Town and Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the new matters and copies were circulated.

Decided:

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed officer's determination) for the following reasons:-
 - (i) the solar panels installed detract from the character and appearance of the existing building and the surrounding area, and fail to preserve or enhance the appearance of the Greenock West End Conservation Area; and
 - (ii) the proposal does not accord with the advice contained in Policies RES5 and HER1 of the Inverclyde Local Development Plan, Historic Environment Scotland's "Managing Change in the Historic Environment" Guidance Notes and the Scottish Historic Environment Policy which seeks to preserve the historic environment.

APPOINTMENT PANEL – CHIEF EXECUTIVE – 8 AUGUST 2016

Appointment Panel
Chief Executive**Monday 8 August 2016 at 5pm**

Present: Councillors K Brooks, J Clocherty, V Jones, S McCabe, J McColgan, C McEleny, L Rebecchi and D Wilson.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel), Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel) and Mr K Dalgleish, Managing Director, Aspen Recruitment.

Chair: Councillor McCabe presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

**417 Shortlisting and Arrangements for Interview of Applicants –
Post of Chief Executive****417**

There were submitted copies of applications received from 12 candidates for the post of Chief Executive.

The Panel decided to call a shortlist of three candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

POLICY & RESOURCES COMMITTEE – 9 AUGUST 2016

Policy & Resources Committee

Tuesday 9 August 2016 at 3pm

Present: Councillors Ahlfeld, Clocherty, McCabe, McCormick, McEleny, McColgan (for McIlwee), Nelson, Loughran and Rebecchi.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Ms S Lang (Legal & Property Services), Head of Organisational Development, Human Resources & Communications, Head of Education, Acting Head of Inclusive Education, Culture & Corporate Policy, Corporate Policy & Partnership Manager, Corporate Procurement Manager, ICT Operations Manager, Service Manager, Health Improvement, Inequalities and Personalisation and Ms J Boyd (Education Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

418 Apologies, Substitutions and Declarations of Interest 418

Apologies for absence were intimated on behalf of Councillors McIlwee, with Councillor McColgan substituting, MacLeod and Wilson.

No declarations of interest were intimated.

419 2015/16 Capital Programme Out-turn 419

There was submitted a report by the Chief Financial Officer advising the Committee of performance in relation to the delivery of the 2015/16 Capital Programme.
(Councillor Nelson entered the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the 2015/16 Capital outturn position; and
- (2) that the Committee note the positive impact which the previous agreed actions have had on expenditure levels in 2015/16.

420 Revenue Budget Outturn 2015/16 - Unaudited 420

There was submitted a report by the Chief Financial Officer (1) on the unaudited outturn of Service Committee budgets for the year ending 31 March 2016 and (2) highlighting any significant variances between revised budgets and outturn, together with Period 11 projections and outturn.

Decided:

- (1) that the Committee note the underspend of £5,814,000 as set out in the unaudited accounts for 2015/16, the reasons for the material variances from budget and the 0.53% Period 11 projection movement and outturn; and

POLICY & RESOURCES COMMITTEE – 9 AUGUST 2016

(2) that the Committee note the positive impact which the robust approach to budget management by the Council and the Corporate Management Team has had on the overall position of the Council's finances.

421 2015/16 Efficiency Performance

421

There was submitted a report by the Chief Financial Officer (1) on the level of efficiencies achieved by the Council in 2015/16 and (2) requesting the Committee to approve the annual return which requires to be submitted to COSLA by 19 August 2016.

Decided: that the Committee note the achievement of £1.741m recurring efficiency savings in 2015/16 and approve the submission of the annual return to COSLA by 19 August 2016.

422 Treasury Management – Annual Report 2015/16

422

There was submitted a report by the Chief Financial Officer on the operation of the treasury function and its activities for 2015/16 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

Decided:

(1) that the Committee note the contents of the annual report on Treasury Management for 2015/16, the issues in section 5.2 of the report following the result of the EU Referendum and the ongoing work to seek to ensure the delivery of financial benefits for the Council during the current uncertainty and beyond;

(2) that the annual report be remitted to the Inverclyde Council for approval; and

(3) that the Committee's appreciation be extended to the Treasury Management Team for the results achieved.

423 Benefits Service – Audit Scotland Risk Assessment

423

There was submitted a report by the Chief Financial Officer on the outcome of the recent Benefits Service Performance Audit/Risk Assessment conducted by Audit Scotland.

Decided:

(1) that the Committee welcome the positive findings of the report which indicate that no new risks have been identified in any area of housing benefit processing and note that the two risks carried forward from the 2012 Risk Assessment have already been completed;

(2) that the Committee commend the high standards of performance achieved by the Benefits Team in all areas of speed and accuracy of benefits processing; and

(3) that the Committee note the contents of the action plan and the subsequent approval from Audit Scotland.

424 Advice Services Team Annual Report 2015

424

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the role and activities of the Inverclyde Health & Social Care Partnership Advice Services Team as set out in its Annual Report 2015.

POLICY & RESOURCES COMMITTEE – 9 AUGUST 2016

Decided: that the Committee note the Advice Services Team Annual Report 2015, appended to the report.

425 Auditing Best Value – A New Approach 425

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of a letter received by the Leader of the Council from the Accounts Commission which highlights a new approach to auditing Best Value and which confirms that Inverclyde Council will be one of six Councils which will be audited in the first year of the new approach which commences in October 2016.

Decided: that the Committee note both the content of the letter from the Accounts Commission to the Leader of the Council and the Council's intention to accept the offer of further engagement with the Commission to ascertain further details regarding the new approach to auditing Best Value.

426 MyAccount Scotland – Customer Authentication 426

There was submitted a report by the Chief Financial Officer recommending adoption of the MyAccount Scotland service as the primary method of customer authentication for online services provided by the Council.

Decided: that the Committee approve the use of MyAccount Scotland as the authentication process for online Council Services.

427 Disability Confident 427

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the Council to register its interest in the Disability Confident Scheme launched by the Prime Minister in July 2013.

Decided:

- (1) that the Committee give its agreement for Inverclyde Council to express its interest in the Disability Confident Scheme by registering on the appropriate website;
- (2) that it be agreed to sign up for the Disability Confident Self-Assessment and Accreditation Scheme when it is launched later in 2016; and
- (3) that it be agreed that the Council should host or participate in one of the Disability Confident events being planned around the country.

428 Composition of Recruitment Panels 428

There was submitted a report by the Head of Organisational Development, Human Resources & Communications seeking the Committee's approval to revise the wording of the Council's Recruitment and Selection Policy relative to gender balance on the Council's Recruitment Panels.

Councillor Jones was present and, with consent, addressed the Committee relative to the item.

Decided:

- (1) that the Committee agree the revised wording of the Recruitment and Selection Policy in relation to Recruitment Panels, outlined in paragraph 5.2 of the report;
- (2) that the Committee agree that, where possible, a gender mix is achieved on Director and Head of Service Appointment Panels, as outlined in paragraph 5.3;

POLICY & RESOURCES COMMITTEE – 9 AUGUST 2016

(3) that the Committee note the political composition of Recruitment Panels based on the existing make-up of the Council as outlined in the table at Appendix 1 and agree that Panel composition should reflect the “Administration/Minority Groups” as detailed in the shaded column 4 of the table;

(4) that the Committee endorse the process for HSCP joint appointments as outlined in paragraph 6 which will be submitted to the Inverclyde Integration Joint Board for approval; and

(5) that agreement be given to the Recruitment and Selection Policy for the Chief Executive and Chief Officers as set out in Appendix 2.

429 Chief Social Work Officer Statutory Role

429

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of the revision to the Chief Social Work Officer (CSWO) Guidance and the proposal to vary the CSWO arrangements in Inverclyde.

Decided:

(1) that the Committee note the revised guidance for the role of Chief Social Work Officer; and

(2) that approval be given to the appointment of the Head of Children’s Services and Criminal Justice as the named Chief Social Work Officer for Inverclyde and that the matter be referred for noting to the Inverclyde Council.

430 Inverclyde Council Corporate Statement 2013/17 – Proposed Extension to 2018

430

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to extend the timeline of the Council’s Corporate Statement 2013/17 for one year.

Decided: that approval be given to the proposal to extend the timeline of the Corporate Statement 2013/17 for one year to cover a revised period of 2013/18.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.

431 Contract Arrangements for Residual Waste Collection

431

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) seeking approval to award a 12 month contract for residual waste collection and (2) setting out the resultant financial implications.

Decided: that approval be given to the award of a 12 month contract for residual waste collection and the resultant financial implications set out in the report.

GENERAL PURPOSES BOARD – 10 AUGUST 2016

General Purposes Board**Wednesday 10 August 2016 at 3pm**

Present: Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McIlwee, McColgan, Nelson and Shepherd.

Chair: Councillor Dorrian presided.

In attendance: Mr D Keenan (for Head of Legal & Property Services), Ms L Carrick (Legal & Property Services) Inspector J McDonald and PC A Whitelaw, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

432 Apologies, Substitutions and Declarations of Interest**432**

An apology for absence was intimated on behalf of Councillor Rebecchi with Councillor Shepherd substituting.

Councillor Ahlfeld declared an interest in Agenda Item 4 (Request for Suspension of Taxi Driver's Licence – Andrew Hunter).

433 Taxi Fares Review 2016**433**

There was submitted a report by the Head of Legal & Property Services to consider the annual review of taxi fare scales for the purposes of advertisement as the first formal stage of the statutory process.

Mr J Bradley was present, representing the Head of Environmental & Commercial Services and Mr M Hambley was present, representing Inverclyde Taxis Ltd, ABC Taxis (Inverclyde) Limited and the Operators' Liaison Group.

The Board heard Mr Hambley in support of the trade recommendations and Mr Bradley in respect of the submissions by the Head of Environmental and Commercial Services.

Mr Keenan advised the Board that the additional requests made by the Trade in their submission would be discussed at a later date and not as part of the Fares Review.

Decided:

(1) that flag fall to be maintained across Tariffs 1, 2, 3 and 4 with yardage reduced by 3% on Tariffs 1, 2 and 3 with Tariff 4 remaining at 1 mile, combined with a 3% reduction in yardage thereafter and that the trade's point 5 proposal to bring Tariff 4 yardage in line with Tariff 3 after the initial mile be adopted;

(2) that it be remitted to the Head of Legal & Property Services to arrange for public advertising of proposals as the first stage of the statutory process; and

(3) that the additional requests made by the Trade in its submission be discussed at a future meeting of the Board.

GENERAL PURPOSES BOARD – 10 AUGUST 2016

434 Application for the Grant of a Late Hours Catering Licence – Pizza Cake (Greenock) Ltd 434
Premises – Domino’s Pizza, 2-4 Brymner Street, Greenock

There was submitted a report by the Head of Legal and Property Services on an application for the grant of a late hours catering licence by Pizza Cake (Greenock) Ltd for premises known as Domino’s Pizza, 2-4 Brymner Street, Greenock.

Mr Keenan advised on the background to the report.

The Board heard Mr G Tobias for Pizza Cake (Greenock) Ltd, together with Mr L McDowell, Store Manager of the premises at Brymner Street, Greenock.

Decided: that the application as submitted be refused, but that it be granted with the hours set out in the Council’s policy.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

435 Request for Suspension of Taxi Driver’s Licence: Andrew Hunter 435

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of Mr Hunter’s taxi driver’s licence which expires on 30 April 2017, following a letter submitted by Dr Sykes, Regent Medical Practice dated 29 June 2016.

Councillor Ahlfeld declared a non-financial interest in this item as a personal acquaintance of Mr Hunter and left the meeting.

Mr Hunter was present for this item.

Mr Keenan advised on the background to the report. The Board heard Mr Hunter in support of his licence.

Decided:

(1) that the suspension be upheld and that a further period of suspension be imposed until such times as a satisfactory medical report is received; and

(2) that it be remitted to the Clerk to lift the suspension upon receipt of a satisfactory medical report.

Councillor Ahlfeld returned to the meeting at this juncture.

436 Application for the Renewal of Taxi Driver’s Licence: Joseph McCafferty 436

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider an application for renewal of a taxi driver’s licence by Joseph McCafferty following a representation by Police Scotland dated 4 May 2016.

Mr McCafferty was present together with Mr J O’Donnell, Solicitor, Bradley Campbell & Co.

Mr Keenan advised on the background to the report.

The Board heard Inspector McDonald in support of Police Scotland’s representation and Mr O’Donnell in support of Mr McCafferty’s application.

GENERAL PURPOSES BOARD – 10 AUGUST 2016

Following discussion, Councillor Loughran moved that Mr McCafferty's application be granted. As an amendment, Councillor Nelson moved that Mr McCafferty's application be refused.

On a vote 1 Member voted for the amendment and 10 for the motion which was declared carried.

Decided: that the application be granted.

437 Request for Suspension of Taxi Driver's Licence: Robert O'Neill

437

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of Mr O'Neill's taxi driver's licence which expires on 31 August 2016.

Mr O'Neill was not present or represented.

Mr Keenan advised on the background to the report and informed Members that Mr O'Neill's taxi driver's licence had been immediately suspended on 14 July 2016 following a letter submitted by Police Scotland dated 13 July 2016.

The Board heard Inspector McDonald in support of the Chief Superintendent's recommendation.

Decided:

(1) that the suspension be upheld and that a further period of suspension be imposed until such time as a satisfactory medical report is received; and

(2) that in the event that a satisfactory medical report is received before the expiration of Mr O'Neill's licence on 31 August 2016, it be remitted to the Clerk to lift the suspension.

**438 Application for the Renewal of Late Hours Catering Licence: Hamid Ghareh
Premises: Three In One, 17 Kempock Street, Gourrock**

438

There was submitted a report by the Head of Legal & Property Services on the renewal of a late hours catering licence by Mr Ghareh for premises known as Three In One, 17 Kempock Street, Gourrock following receipt of an objection from a member of the public.

Mr Ghareh was present together with Mr F Collins, Solicitor, Brunton Miller Solicitors.

Mr Keenan advised on the background to the report.

The Board heard Mr Collins in support of Mr Ghareh's application.

Decided: that the application be granted.

**439 Application for the Renewal of Late Hours Catering Licence – Waheed Ahmed
Premises: Manzil Tandoori, 29 Regent Street, Greenock**

439

There was submitted a report by the Head of Legal & Property Services on the renewal of a late hours catering licence by Mr Ahmed for premises known as Manzil Tandoori, 29 Regent Street, Greenock following a letter of objection by Police Scotland dated 19 May 2016.

Mr Ahmed was present.

Mr Keenan advised on the background to the report.

The Board heard Inspector McDonald in support of the Police objection and Mr Ahmed in support of his application.

Decided: that the application be granted.

**APPOINTMENT PANEL – HEAD OF INCLUSIVE EDUCATION,
CULTURE & CORPORATE POLICY – 11 AUGUST 2016**

**Appointment Panel
Head of Inclusive Education, Culture & Corporate Policy**

Thursday 11 August 2016 at 1.50pm

Present: Councillors K Brooks, T Loughran and V Jones, Mr J Mundell, Chief Executive, Ms W Bain, Corporate Director Education, Communities & Organisational Development and Mr B Moore, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership.

Present also: Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel).

Chair: Mr Mundell presided.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

440 Appointment of Head of Inclusive Education, Culture & Corporate Policy 440

The Panel interviewed 2 candidates, 1 of the candidates having withdrawn, and agreed to appoint Mr Grant McGovern to the post of Head of Inclusive Education, Culture & Corporate Policy, all as detailed in the appendix.

HUMAN RESOURCES APPEALS BOARD – 23 AUGUST 2016

Human Resources Appeals Board

Tuesday 23 August 2016 at 9am

Present: Councillors Brennan, Campbell-Sturgess, Clocherty, Jones and Shepherd.

Chair: Councillor Clocherty presided.

In attendance: Mr J Hamilton (for Head of Legal & Property Services) and Mr A Wilson (for Head of Organisational Development, Human Resources & Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

441 Apologies, Substitutions and Declarations of Interest 441

No apologies for absence or declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.

442 Appeal Against Dismissal: Employee in Environmental & Commercial Services 442

The Board met at 9am to consider an appeal against dismissal on behalf of an employee in Environmental & Commercial Services.

To allow for the attendance of an officer, the Board adjourned at 9.05am and re-convened at 10am.

Following a request from Ms McQuarrie and having received confirmation from the appellant's representative, Mr Johnstone, confirmed that he had no objection, management were permitted to show a video as a late submission.

The Board considered an appeal against dismissal on behalf of an employee in Environmental & Commercial Services and agreed that the grounds of the appeal had been substantiated in part and that the appeal be upheld to the extent that the dismissal be substituted with reinstatement on the terms detailed in the appendix.

AUDIT COMMITTEE – 23 AUGUST 2016

Audit Committee

Tuesday 23 August 2016 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, McColgan (for Dorrian), Jones, Loughran, MacLeod, Nelson and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Ms G Murphy and Ms S Lang (Legal & Property Services), Chief Financial Officer, Chief Internal Auditor, Head of Education and Corporate Procurement Manager.

Also in attendance: Mr M Thomas (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 443 | Apologies, Substitutions and Declarations of Interest | 443 |
| | An apology for absence was intimated on behalf of Councillor Dorrian, with Councillor McColgan substituting. | |
| | No declarations of interest were intimated. | |
| 444 | External Audit Action Plans – Current Actions | 444 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the status of current actions from the External Audit action plans as at 30 June 2016. | |
| | Decided: that the Committee note the progress to date in relation to the implementation of External Audit actions. | |
| 445 | Internal Audit Progress Report – 4 April to 29 July 2016 | 445 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 4 April to 29 July 2016. | |
| | Decided: that the Committee note the progress made by Internal Audit in the period from 4 April to 29 July 2016. | |
| 446 | Internal Audit Annual Report and Assurance Statement 2015/2016 | 446 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the Internal Audit Annual Report and Assurance Statement for 2015/2016 which forms part of the Council's Annual Governance Statement. | |
| | Decided: that the Committee approve the Internal Audit Annual Report and Assurance Statement. | |

AUDIT COMMITTEE – 23 AUGUST 2016

- 447 Annual Review of Risk Management Activity 2015/2016 447**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on progress made in 2015/2016 in developing and monitoring a strategic approach to managing risks faced by the Council as part of the overall Corporate Governance Framework.
- Decided:** that the Committee note the progress made in 2015/2016 in developing, implementing and monitoring a coherent corporate approach to managing risks faced by the Council.
- 448 Financial Regulations 448**
- There was submitted a report by the Chief Financial Officer appending the revised Financial Regulations for consideration prior to approval by the Inverclyde Council.
- Decided:** that the Committee approve the revised Financial Regulations appended to the report and that these be submitted to the Inverclyde Council for approval.
- 449 Review of Standing Orders Relating to Contracts 449**
- There was submitted a report by the Head of Legal & Property Services appending the revised Standing Orders relating to Contracts for consideration prior to approval by the Inverclyde Council.
- Decided:**
- (1) that the Committee agree the revisions to the Standard Orders relating to Contracts as set out in the Appendix to the report and that delegated authority be granted to the Head of Legal & Property Services to make any minor amendments as are considered necessary;
 - (2) that the revised Standing Orders relating to Contracts be submitted to the Inverclyde Council for approval;
 - (3) that prior to the meeting of the Inverclyde Council, arrangements be made for an All Members' Briefing on the revisions proposed; and
 - (4) that a report be submitted to the Environment & Regeneration Committee on the ways in which the revised Standing Orders relating to Contracts can be used to enhance the process of engagement with SMEs in Inverclyde, the report to include input from the local business community through the Chamber of Commerce and Federation of Small Businesses.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 14 of Part I of Schedule 7(A) of the Act.**
- 450 Internal Audit Progress Report – Appendix 450**
- There was submitted an appendix to the Internal Audit Progress Report providing details of a special investigation undertaken since the last meeting of the Committee. (Councillors Brennan and Ahlfeld left the meeting during consideration of this item of business).
- Decided:** that the appendix be noted.

HEALTH & SOCIAL CARE COMMITTEE – 25 AUGUST 2016

Health & Social Care Committee

Thursday 25 August 2016 at 3pm

Present: Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Jones, MacLeod, McCabe, McCormick, McIlwee and Rebecchi.

Chair: Councillor McIlwee presided.

In attendance: Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Planning, Health Improvement & Commissioning, Head of Health & Community Care, Head of Children's Services & Criminal Justice, Service Manager, Health Improvement, Inequalities & Personalisation, Ms J Allan (HSCP), Ms F McLaren (for Chief Financial Officer), Ms A Edmiston (Finance Services), Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 451 | Apologies, Substitutions and Declarations of Interest | 451 |
| | An apology for absence was intimated on behalf of Councillor Grieve. | |
| | Councillors Ahlfeld, McCabe, McIlwee and MacLeod declared an interest in Agenda Item 10 (Governance of HSCP Commissioned External Organisations). | |
| 452 | Health & Social Care Committee – Revenue Outturn 2015/16 and 2016/17 as at Period 3 to 30 June 2016 | 452 |
| | There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on (1) the 2015/16 revenue outturn, which is provisional, subject to audit of the year end accounts and (2) the Revenue and Capital Budget for the current year as at Period 3 to 30 June 2016. | |
| | Decided: | |
| | (1) that the Committee note the 2015/16 Revenue Budget outturn underspend of £451,000 as at 31 March 2016; | |
| | (2) that the Committee note the position of the current year Revenue Budget as at 30 June 2016; | |
| | (3) that the Committee approve the virements listed in Appendix 4; | |
| | (4) that the Committee note that the Inverclyde Integration Joint Board is giving consideration to delegating a further £1.065m to the Council in 2016/17 to meet the cost of the National Care Home Contract uplift, National Living Wage costs and sleepovers from 1 April 2016, together with the Scottish Living Wage from 1 October 2016; | |
| | (5) that the Committee note the current projected Capital position; and | |
| | (6) that the Committee note the current Earmarked Reserves position. | |

HEALTH & SOCIAL CARE COMMITTEE – 25 AUGUST 2016

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| 453 | Advice Services Team Annual Report 2015 | 453 |
| | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) on the role and activities of the Inverclyde HSCP Advice Services Team and (2) appending the Annual Report for 2015.</p> <p>Decided:</p> <p>(1) that the Committee note the Advice Services Team Annual Report 2015 appended to the report; and</p> <p>(2) that the Committee's thanks be extended to the Team for the work undertaken during the period of the report.</p> | |
| 454 | HSCP Complaints Annual Report 2015/16 | 454 |
| | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health and Social Care Partnership (1) on the annual performance of the Inverclyde Health and Social Care Partnership following implementation of the new Integrated Complaints Handling Procedure and (2) appending the Annual Report for 2015/16.</p> <p>Decided:</p> <p>(1) that the Committee note the annual performance of the Inverclyde HSCP Integrated Complaints Procedure; and</p> <p>(2) that the Committee note the changes to legislation which will require amendments to be made to the local procedure in due course.</p> | |
| 455 | Delayed Discharge Performance | 455 |
| | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on Inverclyde's performance towards achieving the national target for Delayed Discharge.</p> <p>Decided: that the Committee note the progress made towards achieving the target and the preparation for recording performance for the forthcoming year.</p> | |
| 456 | Disability Living Allowance (DLA) Migration to Personal Independence Payment (PIP) | 456 |
| | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on (1) the introduction of the new welfare benefit Personal Independence Payment (PIP), (2) the reassessment process for migrating working age Disability Living Allowance recipients to PIP and (3) the emerging issues and mitigation responses.</p> <p>Decided:</p> <p>(1) that the Committee note the content of the report and the possible impact of the reassessment from the DLA to PIP process on Inverclyde claimants, HSCP service delivery and the wider Inverclyde economy;</p> <p>(2) that it be recommended that Inverclyde Council formally approach the DWP with a request for greater utilisation of the facilities available at Duff Street, Greenock in order that PIP assessments for Inverclyde claimants can be conducted in Inverclyde;</p> <p>(3) that the Committee note the range of proactive measures in place to support claimants and that the findings of the DLA/PIP monitoring exercise be reported to a future meeting of the Committee;</p> | |

HEALTH & SOCIAL CARE COMMITTEE – 25 AUGUST 2016

(4) that further information from the Scottish Government on the new Social Security Bill, which includes the devolvement of disability benefits to Scotland, be reported to the Committee when available; and

(5) that any future reports to the Committee include anonymised case studies with a view to understanding the overall impact of the changes.

457 Self-Directed Support

457

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the implementation of Self-Directed Support (SDS) in Inverclyde.

Decided: that the Committee note the progress made relative to implementation of Self-Directed Support in Inverclyde and the plan to continue this work.

The Convener being of the opinion that the undernoted report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership was relevant, competent and urgent moved its consideration to allow the Committee to be advised at the earliest opportunity of the proposed approach to engagement relative to service changes agreed at the NHS Board meeting on 16 August 2016. This was agreed unanimously.

458 NHS Greater Glasgow and Clyde Service Changes

458

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the NHS Greater Glasgow and Clyde service changes and the proposed approach to engagement agreed at the NHS Board meeting on 16 August 2016.

Decided:

(1) that the Committee note the proposed service changes and the process of engagement and consultation; and

(2) that a Cross-Party Health Working Group be established comprising the Provost as Chair, the Convener and Vice-Convener of the Health & Social Care Committee, Councillors MacLeod, Rebecchi, Jones and Ahlfeld to work with officers to review the proposals which are the basis of the consultation, engage with appropriate bodies, including the Scottish Government, as required, seek the views of the local community and consider the implications in the short and longer term of any further service changes to Inverclyde Health Services.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Inverclyde Review of Day Services for Older People – Update	1, 6 and 8
Living Wage	9 and 12

HEALTH & SOCIAL CARE COMMITTEE – 25 AUGUST 2016

Governance of HSCP Commissioned External Organisations 6
459 Inverclyde Review of Day Services for Older People – Update 459

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Committee of (1) the changing demand for Day Care and (2) the latest update on the Review of Day Care Services for Older People in Inverclyde.

The Committee agreed to approve the report and the proposal to develop Day Care Services for older people in Inverclyde, all as detailed in the appendix.

460 Living Wage 460

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the implications for the Council and the Inverclyde Integration Joint Board of supporting Adult Care Providers to pay their staff the National Living Wage and sleepover payments from 1 April 2016 and the Scottish Living Wage from 1 October 2016 and (2) seeking approval to implement new Provider contract rates in order to deliver the Council's commitment in relation to these new requirements.

Decided:

- (1) that the Committee note the progress over recent months made by the Council and HSCP to ensure fair rates of pay for Adult Care Providers, as set out in the report;
- (2) that the Committee confirm the increase in National Care Home Contract rates applied at 1 April 2016 through to 1 October 2016;
- (3) that the Committee confirm that Option 1 in the report be adopted to deliver the Scottish Living Wage from 1 October 2016; and
- (4) that the Committee note that the funding for the implementation costs will be met from the Scottish Care Fund and that a separate report will be submitted to the Integration Joint Board for approval.

461 Governance of HSCP Commissioned External Organisations 461

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Councillors Ahlfeld, McCabe and McIlwee declared a non-financial interest in this item as Members of the Board of River Clyde Homes and Councillor MacLeod declared a non-financial interest as a Non-Executive Director of Parklea Branching Out. All 4 Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee note the governance report set out in Appendix 1, covering the period 28 March to 30 June 2016; and
- (2) that Members acknowledge that Officers regard the control mechanisms in place through the governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

THE INVERCLYDE COUNCIL – 25 AUGUST 2016

The Inverclyde Council

Thursday 25 August 2016 at 5pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Head of Legal & Property Services and Head of Organisational Development, Human Resources & Communications.

In attendance also: Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to the Council).

Prior to the commencement of business, the Provost referred to the fire which had occurred overnight at the former Larkfield Masonic Association premises at Auchmead Road, Greenock and which had resulted in serious injury to an attending fire fighter. On behalf of the Council, he extended his best wishes to the officer for a speedy recovery.

462 Apologies and Declarations of Interest

462

An apology for absence was intimated on behalf of Councillor Grieve.

No declarations of interest were intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act.

463 Appointment of Chief Executive

463

The meeting adjourned at 5.10pm to allow a meeting of the Appointment Panel to take place, reconvened at 8.35pm for the reason set out in the appendix, adjourned at 8.45pm and convened at 8.50pm.

Councillor Dorrian was not present for the final sitting of the Council.

Decided: following consideration of the recommendation of the Appointment Panel, the Council agreed unanimously to appoint Mr Aubrey Fawcett to the post of Chief Executive.

APPOINTMENT PANEL – CHIEF EXECUTIVE – 25 AUGUST 2016

Appointment Panel
Chief Executive**Thursday 25 August 2016 at 5.15pm**

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi, Shepherd and Wilson.

Present also: Mr J Mundell, Chief Executive, Mr G Malone, Head of Legal & Property Services (Adviser to Panel), Mr S McNab, Head of Organisational Development, Human Resources & Communications (Adviser to Panel) and Ms F Lees, Chief Executive, East Ayrshire Council (Adviser to Panel)

Chair: Councillor McCabe presided.

Apologies: Councillor Grieve.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act.

464 Interview of Applicants – Post of Chief Executive**464**

The Panel adjourned at 8.35pm and reconvened at 8.45pm.

The Panel interviewed three candidates for the post of Chief Executive and, following voting procedures, decided to recommend to the Inverclyde Council that Mr Aubrey Fawcett be appointed to the post of Chief Executive, all as detailed in the appendix.

ENVIRONMENT & REGENERATION COMMITTEE – 1 SEPTEMBER 2016

Environment & Regeneration Committee

Thursday 1 September 2016 at 3.05pm

Present: Councillors Ahlfeld, Campbell-Sturgess, Clocherty, Dorrian, Jones, MacLeod, McCabe, McCormick, Nelson and Shepherd.

Chair: Councillor McCormick presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Ms R McGhee (Legal & Property Services), Ms M McCabe (for Chief Financial Officer), Head of Environmental & Commercial Services, Service Manager (Roads), Environmental & Commercial Services Manager, Ms E Provan (Environmental & Commercial Services), Head of Regeneration & Planning, Technical Services Manager and Corporate Communications Manager.

In attendance also: Ms F Maguire, Physical Regeneration Service Manager and Mr A Bowman, Head of Business Investment, Riverside Inverclyde.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

465 Apologies, Substitutions and Declarations of Interest 465

No apologies for absence were intimated.

Declarations of interest were intimated as follows:-

Agenda Item 5 (Riverside Inverclyde Project Update) – Councillors Clocherty and McCabe; and

Agenda Item 7 (P1 Scottish Grand Prix of the Sea) – Councillors Clocherty and McCabe.

466 Environment & Regeneration Revenue Budget 2016/17 – Period 3 to 30 June 2016 466

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on (1) the 2015/16 Revenue Budget outturn and (2) the 2016/17 position as at Period 3 (30 June 2016) which showed a projected underspend of £40,000.

(Councillor Jones entered the meeting during consideration of this item of business).

Decided:

(1) that the Committee note the outturn for 2015/16 and the current projected underspend of £40,000 for 2016/17 as at 30 June 2016; and

(2) that approval be given to the virement detailed in section 8 and appendix 5 of the report.

467 Environment & Regeneration Capital Programme 2016/17 to 2017/18 - Progress 467

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on the status of the projects within the

ENVIRONMENT & REGENERATION COMMITTEE – 1 SEPTEMBER 2016

Environment & Regeneration Capital Programme.

(Councillor Ahlfeld entered the meeting during consideration of this item of business).

Decided: that the Committee note the current position of the Capital Programme 2016/18 and the progress of the specific projects detailed in appendices 1 and 2 of the report.

468 Environment, Regeneration & Resources Performance Report

468

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on progress made towards the achievement of key objectives as set out in the Environment, Regeneration & Resources Corporate Directorate Improvement Plan (CDIP) 2016/19.

Decided: that the Committee note that the report reflects the progress made by the Environment, Regeneration & Resources Directorate in delivering their key improvement actions and performance targets as detailed in the Environment, Regeneration & Resources CDIP and that further performance progress reports will be submitted to every second meeting of the Committee.

469 Riverside Inverclyde Project Update

469

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on Riverside Inverclyde's progress relating to the regeneration projects within Port Glasgow, Greenock and Gourock.

Councillors Clocherty and McCabe declared a non-financial interest in this matter as Board Members of Riverside Inverclyde. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee note the progress to date and that further progress reports will be submitted for Members' information and consideration in due course;
- (2) that the end use of the two larger rooms (unit 1 and unit 2) on the first floor of Gourock Municipal Buildings be held in abeyance for a further period of one year to 1 September 2017 to allow the local community group time to develop a Heritage Lottery Application and that £16,000 for the loss of rental income be paid to Riverside Inverclyde for the period from the Practical Completion date to 31 September 2017;
- (3) that Riverside Inverclyde be reimbursed for Crown Estate lease of £700 per annum from the Tourism Budget;
- (4) that Riverside Inverclyde be allocated additional funding from Inverclyde Council in the amount of £50,000, to be vired from existing Committee Earmarked Reserves currently allocated to the acquisition of a car park to support the pontoon relocation to East India Harbour;
- (5) that approval be given to virement of £30,000 from the Earmarked Reserves currently allocated to the car park acquisition to provide a loan to the Friends of the Queen Mary;
- (6) that it be noted the Gourock Regeneration Forum proposes to use £10,000 from the £15,000 Gourock Community spend allocation of the Environmental Improvements Fund to support the funding of a dedicated officer to manage the Heritage Lottery Fund bid for the Heritage Centre which, subject to approval, will also be match funded by Riverside Inverclyde; and
- (7) that approval be given to a contribution of £30,000 towards the demolition of the former Babylon Nightclub, funded from virement from the Eastern Line of Falls

Earmarked Reserve.

470 Greenock Town Centre Charrette and Masterplan Report

470

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on (1) the progress relating to the development of a Masterplan Report, as an outcome from the Greenock Town Centre Charrette, and (2) seeking approval in principle of the Greenock Town Centre Masterplan.

Decided:

- (1) that the Committee adopt in principle the Greenock Town Centre Masterplan and that it form the basis to guide future investment within Greenock as funding becomes available;
- (2) that it be noted the Greenock Town Centre Masterplan will be reported back to the various stakeholders who participated in the Charrette;
- (3) that the priority projects be adopted and that these projects be progressed in collaboration with Riverside Inverclyde as funds become available with further reports being submitted for Members' consideration;
- (4) that it be noted the Greenock Town Centre Masterplan will be adopted by the Greenock Town Centre Regeneration Forum as a working tool to steer future projects; and
- (5) that it be agreed to redirect any reserves allocated to it by the Policy & Resources Committee/Council to allow the Greenock Town Centre priority projects to progress.

471 P1 Scottish Grand Prix of the Sea

471

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) highlighting the success of the first P1 Scottish Grand Prix of the Sea and (2) recommending that the Council enter into an agreement to co-host the event again in 2017 with the option of 2018.

Councillors Clocherty and McCabe declared a non-financial interest in this matter as Board Members of Riverside Inverclyde. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee welcome the success of the 2016 P1 Scottish Grand Prix of the Sea event and approve the Council's continued involvement in 2017, with the option of 2018, subject to a further report after the 2017 event, in a 50/50 partnership with Riverside Inverclyde to host the P1 Scottish Grand Prix of the Sea event in Inverclyde based on a maximum contribution of £100,000;
- (2) that approval be given to £50,000 of the funding coming from the allowance originally allocated for the procurement of a car park in Greenock Town Centre and that it be agreed to remit a request for the remaining £50,000 to the Policy & Resources Committee, to be funded from the Contingency Earmarked Reserves; and
- (3) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to conclude event fee negotiations with Riverside Inverclyde, the Powerboat P1 Organisation and procure part or all services, where necessary, and commit Inverclyde Council funds to co-host this event in 2017 and, on conclusion of negotiations, to review the venue hosting agreement with Riverside Inverclyde and Powerboat P1 Management Ltd on terms and conditions satisfactory to the Chief Financial Officer and the Head of Legal & Property Services.

472 Gourock-Dunoon Ferry Service Stakeholder Group 472

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising of a request received from Transport Scotland to appoint one official and one elected representative to the newly established Gourock-Dunoon Ferry Service Stakeholder Group and (2) requesting the Committee to determine representation.

Decided: that the Council be represented on the Gourock-Dunoon Ferry Service Stakeholder Group by Councillor Loughran, with Mr Fawcett, Corporate Director Environment, Regeneration & Resources, being the officer representative.

473 Business Gateway 473

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to change the delivery model for Business Gateway currently operated on a tri-partite basis with Renfrewshire and East Renfrewshire Councils.

Decided:

- (1) that the Business Gateway service be delivered separately and in-house by Renfrewshire, East Renfrewshire and Inverclyde Councils from 1 October 2016;
- (2) that the Corporate Director Environment, Regeneration & Resources be authorised to finalise negotiations with Renfrewshire and East Renfrewshire Councils regarding the final split in budgets, any TUPE issues and to develop an appropriate Service Level Agreement between the three authorities for the future delivery of the service;
- (3) that agreement be given to the creation of appropriate posts, following job evaluation, within the agreed budget for service delivery; and
- (4) that reports on Business Gateway performance be submitted to every second meeting of the Committee.

474 Cemetery Development 474

There was submitted a report by the Head of Environmental & Commercial Services advising (1) that a feasibility study into the further expansion of Knocknairshill Cemetery, Greenock has been concluded, the outcome being that it will not be possible to extend the cemetery further, and (2) that, in the circumstances, a feasibility study into the potential to extend Greenock Cemetery is now underway, with other possible sites also being explored.

Decided:

- (1) that the Committee note that it is not feasible to further expand Knocknairshill Cemetery, Greenock and that a site investigation is now underway to assess whether it is feasible to expand Greenock Cemetery onto vacant, adjacent land in Upper Bow Farm;
- (2) that, subject to a positive outcome of the Upper Bow Farm site investigation, further assessments be carried out to study the potential impact of a cemetery extension on groundwater;
- (3) that, subject to the outcome of the assessment of a cemetery expansion on groundwater, a further report be submitted to the Committee as to the feasibility of an extension of Greenock Cemetery; and
- (4) that approval be given to other possible sites for cemetery development being

ENVIRONMENT & REGENERATION COMMITTEE – 1 SEPTEMBER 2016

explored and that a further report including details of the sites be submitted to the Committee.

475 Flood Risk Management - Update Report 8 475

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the progress of the Council's flood risk management programme.

The Head of Environmental & Commercial Services advised the Committee that the statement at paragraph 4.4 of the report indicating that it will not be possible to start Phase 3 (Inverkip Road) of the works at the West Station until the school holiday period of July/August 2017 was incorrect as there had been no discussion on the matter with Transport Scotland and that Members would be apprised of the position in due course.

Decided:

- (1) that the Committee note the current progress on the Central Greenock Flood Prevention Schemes;
- (2) that the Committee note the current progress on Flood Prevention Schemes outwith central Greenock;
- (3) that it be noted the Clyde & Lomond Group published its "Local Flood Risk Management Plan" in June 2016; and
- (4) that the Committee note the further award of £1.232m from the Scottish Government to address approved flood prevention schemes outwith Greenock.

476 RAMP Lighting Column Replacement 2016/18 - Delegated Authority for Contract Award 476

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending that delegated authority be granted to the Head of Legal & Property Services to accept a tender for RAMP Lighting Column Replacement 2016/18.

Decided: that approval be given to the issue of tenders for RAMP Lighting Column Replacement 2016/18 and that delegated authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tender, provided the cost is within the budget allocation for the project.

477 Electric Vehicle Charging Infrastructure Project Update No.1 477

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) updating the Committee on the installation and operation of the electrical vehicle charging infrastructure and (2) asking the Committee to consider the introduction of a flat fee charge for these facilities.

Decided:

- (1) that the Committee note the progress on the installation and operation of the electric vehicle charging infrastructure;
- (2) that the acceptance of a grant of £11,000 to install an additional electric vehicle charging point and the conditions associated with the offer be noted; and
- (3) that it be agreed to provide the electric vehicle charging facilities free of charge until a further review in April 2017.

478 Gourock Parking Strategy – Proposed Traffic Regulation Orders 478

There was submitted a report by the Corporate Director Environment, Regeneration &

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Resources (1) on the outcome of the consultation procedure undertaken for the two Traffic Regulation Orders (TROs) associated with the variations to the parking strategy for Gourrock Town Centre and (2) recommending the making of the Traffic Regulation Orders – The Inverclyde Council (Various Roads) (Gourrock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 3) Order 2016 and The Inverclyde Council (Off-Street Parking Places) (Variation No. 7) Order 2016.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Orders - The Inverclyde Council (Various Roads) (Gourrock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 3) Order 2016 and The Inverclyde Council (Off-Street Parking Places) (Variation No. 7) Order 2016 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Orders.

479 Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 2 2016 479

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of the consultation procedure undertaken for the proposed Traffic Regulation Order (TRO) – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 2 2016 and (2) requesting the Committee to decide whether it would wish to hear the maintained objection in relation to the TRO at a special meeting of the Committee or to appoint an independent Reporter.

Decided: that the Committee note the requirement to hold a public hearing to consider the maintained objection in relation to The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 2 2016 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to make the necessary arrangements for the public hearing at a special meeting of the Environment & Regeneration Committee.

480 Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 3 2016 480

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council, Disabled Persons' Parking Places (On-Street) Order No. 3 2016 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

481 Proposed Redetermination Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016 481

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Redetermination Order - The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016.

Decided: that the Inverclyde Council be recommended to make and confirm the Redetermination Order - The Inverclyde Council, Mansion Avenue, Port Glasgow (Redetermination of Means of Exercise of Public Right of Passage) Order 2016 and that

ENVIRONMENT & REGENERATION COMMITTEE – 1 SEPTEMBER 2016

it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

482 Proposed Traffic Regulation Order – The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016 482

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council, Mansion Avenue, Port Glasgow (One Way Only Revocation) Order 2016 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

483 Proposed Traffic Regulation Order – Broadfield Area, Port Glasgow 20 Miles Per Hour Speed Limit Restriction Order 2016 483

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - Broadfield Area, Port Glasgow 20 Miles Per Hour Speed Limit Restriction Order 2016.

Decided: that the Inverclyde Council be recommended to make the Traffic Regulation Order - Broadfield Area, Port Glasgow 20 Miles Per Hour Speed Limit Restriction Order 2016 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

484 Corporate Asset Management Strategy Refresh 484

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the progress in respect of the refresh of the Council's Corporate Asset Management Strategy.

Decided: that approval be given to the 2016-18 Corporate Asset Management Strategy appended to the report.

485 Property Assets Management Report 485

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the proposed transfer of land at Murdieston Street, Greenock to Cowdenknowes Allotments Society and (2) seeking authority for the sale of two self-build house plots at the former King's Glen Primary School site.

Decided:

(1) that the Committee confirm that, subject to the conditions contained within the letter of intent attached to the report being purified to the satisfaction of Council Officers as detailed in that letter, occupation of the site at Murdieston Street, Greenock as shown on the plan at appendix 1 be granted to Cowdenknowes Allotments Society and that authority be granted for the issue of a letter of intent, similar to that previously issued in similar circumstances, a draft of which is attached to the report as appendix 3, to Cowdenknowes Allotments Society regarding the disused allotments at Murdieston Street, Greenock as shown on the plan appended to the report; and

(2) that delegated authority be granted to the Corporate Director Environment, Regeneration & Resources to place the two self-build house plots at the former King's

ENVIRONMENT & REGENERATION COMMITTEE – 1 SEPTEMBER 2016

Glen Primary School site as shown on the plan at appendix 2 on the open market for sale, set closing dates for offers when the level of demand justifies such a decision, complete negotiations and thereafter seek authority from the Committee to accept the offers which give the highest economic benefit to the Council on terms acceptable to the Head of Legal & Property Services and the Chief Financial Officer.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Property Assets Management Report	2, 6 & 9
Lease of Premises – John Wood Street, Port Glasgow and Fore Street, Port Glasgow	2, 6 & 9
Proposed Transfer of Site	2, 6 & 9
Premises at Princes Street, Port Glasgow	6 & 13

- | | | |
|------------|---|------------|
| 486 | <p>Property Assets Management Report</p> <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending action in relation to land at Baker Street and Ingleston Street, Greenock.
Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.</p> | 486 |
| 487 | <p>Lease of Premises – John Wood Street, Port Glasgow and Fore Street, Port Glasgow</p> <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to grant extensions to the lease of premises at John Wood Street, Port Glasgow and Fore Street, Port Glasgow.
Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.</p> | 487 |
| 488 | <p>Proposed Transfer of Site</p> <p>There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to transfer ownership of sites at Wellington Street, Greenock.
Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.</p> | 488 |

489 Premises at Princes Street, Port Glasgow**489**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking authority to take action in respect of premises at Princes Street, Port Glasgow.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

Education and Communities Committee**Tuesday 6 September 2016 at 2pm**

Present: Councillors Brennan, Brooks, MacLeod (for Campbell-Sturgess – for Education items only), Clocherty, Jones, Loughran, McCabe, McCormick (for McColgan), McEleny, Shepherd and Wilson, Rev F Donaldson and Mr J Docherty (for Mrs F Gilpin), Church Representatives, Mr R Thomson, Parent Representative and Mr T Tracey, Teacher Representative.

Chair: Councillor Loughran presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Head of Safer & Inclusive Communities, Community Safety and Wellbeing Manager, Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Mr I Cameron (for Chief Financial Officer), Mr C Given (Finance Services), Property Services Manager, Head of Education, Head of Inclusive Education, Culture & Corporate Policy, Ms M Paterson and Mr H Scott (Community Learning & Development), Ms M McFarlane and Ms E Hamilton (Education Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

490 Apologies, Substitutions and Declarations of Interest**490**

Apologies for absence were intimated on behalf of Councillor Campbell-Sturgess, with Councillor MacLeod substituting for the Education items only, Councillor McColgan, with Councillor McCormick substituting, and Mrs F Gilpin, with Mr J Docherty substituting.

Declarations of interest were intimated as follows:

Agenda Item 4 (Clune Park Regeneration Plan Progress Report) – Councillor Wilson.
Agenda Item 15 (Draft Revised Policy for Admission and Pupil Placement in Mainstream Schools) – Councillor McEleny.

491 Communities 2016/17 Revenue Budget Report – Period 3 to 30 June 2016**491**

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on (1) the 2015/16 Communities Revenue Budget final out-turn and (2) the 2016/17 Revenue Budget position as at Period 3 to 30 June 2016.

Decided:

- (1) that the Committee note the final out-turn for 2015/16;
- (2) that the Committee note the current projected underspend of £20,000 for the 2016/17 Revenue Budget as at Period 3 to 30 June 2016; and
- (3) that information on historical expenditure by the Council on legal fees and home loss payments in connection with the Clune Park Regeneration Project be provided to all Councillors on the Committee.

492 Communities Capital Programme 2016 to 2018**492**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.

Decided:

(1) that the Committee note the progress with the specific projects detailed in Appendix 1 of the report and the projected acceleration of £452,000 or 16.6% expenditure;

(2) that the Committee homologate the action taken and expenditure incurred in respect of the emergency works to the Watt Complex, as detailed in Paragraph 6.1; and

(3) that the Committee welcome the award of £297,000 from Historic Environment Scotland's Building Repair Grants Scheme towards the repair work at the Watt Complex.

493 Clune Park Regeneration Plan Progress Report**493**

There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park Area, Port Glasgow. Councillor Wilson declared a non-financial interest in this matter as a Director of Link Housing Association and its subsidiary, Larkfield Housing Association. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process. The Head of Safer & Inclusive Communities made a statement to the Committee relative to the judgement of the Sheriff on 22 August 2016 in respect of 6 appeals. He indicated that Officers were taking legal advice on the issue and that a full report would be made to a private session of the Committee in due course.

Decided:

(1) that the Committee note the current progress in respect of the Clune Park Area Regeneration Plan and agree that further progress updates be submitted to the Committee; and

(2) that it be noted that a report will be submitted to a future meeting of the Committee on the result of the legal consultations arising from the decision of the Sheriff in respect of 6 appeals and how it is proposed to progress with the Council's statutory duty to tackle sub-standard housing within the Clune Park Estate.

494 Funding for Inverclyde's iYouth Zones**494**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising of the projected funding shortfall from 2016/17 onwards for iYouth Zone funding and (2) recommending the use of free reserves to fund iYouth Zones for 2017/18, with the funding beyond that to be considered as part of the overall review of community facilities.

Decided:

(1) that agreement be given to the use of £180,000 from free reserves to meet the 2017/18 shortfall for iYouth Zones;

(2) that the matter be remitted to the Policy & Resources Committee for consideration; and

EDUCATION AND COMMUNITIES COMMITTEE – 6 SEPTEMBER 2016

(3) that thereafter, consideration be given to the future funding of iYouth Zones as part of the wider review of community facilities.

495 Item for Noting: CLD Service Annual Report 2015-2016 495

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing information, for noting, on the CLD Service Annual Report 2015-2016, copies of which were circulated at the meeting.

Decided:

- (1) that the CLD Service Annual Report 2015-2016 be noted; and
- (2) that the CLD Service be commended for the work undertaken in the reporting period.

The Communities business concluded at 2.45 pm.

The Committee commenced consideration of the Education items of business at 4 pm with Councillor MacLeod, Rev Donaldson, Mr Docherty, Mr Thomson and Mr Tracey joining the meeting.

496 Education Scotland Report on Inverkip Primary School and Nursery Class 496

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of an Education Scotland (HMIE) external evaluation of Inverkip Primary School and Nursery Class using the 4th edition of "How good is our school?".

Ms Mhairi Crossan, Acting Head Teacher, was present and spoken in relation to the evaluation process.

Decided:

- (1) that the Committee note the report on Inverkip Primary School and Nursery Class; and
- (2) that the Committee's congratulations be extended to the school for the findings arising from the evaluation process.

497 Education Scotland Report on Craigmarloch School, Port Glasgow 497

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of an Education Scotland (HMIE) external evaluation of Craigmarloch School.

The report advised that of the indicators of quality, one aspect of the school had been judged to be "good", two aspects to be "satisfactory" and two aspects to be "weak".

Mr George Walker, the newly appointed Head Teacher, was present and spoke in relation to the findings of the evaluation process and the action proposed to address the issues identified.

Decided:

- (1) that the Committee note the report on Craigmarloch School; and
- (2) that a report on the progress made in addressing the issues identified in the evaluation report be submitted to the Committee in 6 months' time.

EDUCATION AND COMMUNITIES COMMITTEE – 6 SEPTEMBER 2016

498 Education 2016/17 Revenue Budget – Period 3 to 30 June 2016 498

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on (1) the 2015/16 Education Revenue Budget final out-turn and (2) the 2016/17 Revenue Budget position as at Period 3 to 30 June 2016.

Decided:

- (1) that the Committee note the final out-turn for 2015/16;
- (2) that the Committee note the current projected underspend of £131,000 for the 2016/17 Education Revenue Budget as at Period 3 to 30 June 2016; and
- (3) that the Committee approve the virement of £25,000 as detailed in Appendix 5 of the report.

499 Education Capital Programme 2016-2018 Progress 499

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

Decided:

- (1) that the Committee note the progress of the specific projects detailed in Appendix 1 of the report; and
- (2) that the Committee note the additional expenditure on the Kilmacolm Primary School project and utilisation of the Capital Programme Lifecycle Fund as set out in paragraph 6.2.

500 Duke of Edinburgh Award in Inverclyde 500

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the successes and achievements of the Duke of Edinburgh Award in Inverclyde.

Mr Alex Cummings, Assistant Director, Duke of Edinburgh's Award Scotland, was present and spoke on the successes achieved in Inverclyde.

Decided:

- (1) that the Committee note the recent successes and achievements of the Duke of Edinburgh Award in Inverclyde;
- (2) that the Committee's thanks to the Inverclyde Duke of Edinburgh Support Group be formally recorded; and
- (3) that it be agreed to accept the five year licence to deliver the Duke of Edinburgh Award on behalf of Inverclyde Council.

501 Education, Communities & Organisational Development Corporate Directorate Improvement Plan Performance Report 501

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the achievement of key objectives in the Education, Communities & Organisational Development Corporate Directorate Improvement Plan (CDIP) 2016/19.

(Councillors Wilson and Clocherty left the meeting during consideration of this item of business).

EDUCATION AND COMMUNITIES COMMITTEE – 6 SEPTEMBER 2016

Decided:

- (1) that the Committee note the progress made in implementing the Education, Communities & Organisational Development Corporate Director Improvement Plan 2016/19; and
- (2) that it be agreed that a second progress report be submitted to the Committee in January 2017.

502 Attainment Challenge Update 502

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update in respect of progress and the impact of the Attainment Challenge in Inverclyde.

(Councillors Clocherty and Wilson returned to the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the ongoing progress of the Scottish Attainment Challenge Project within Inverclyde; and
- (2) that a report be submitted to the Committee on the implementation of the National Improvement Framework.

503 Teacher Numbers for the Academic Year 2016/17 503

There was submitted a report by the Corporate Director Education, Communities & Organisational Development setting out the anticipated position for Inverclyde in relation to the 2016 census on teacher numbers and the requirement to maintain the Pupil/Teacher Ratio at 13.5.

Decided: that the Committee note the current position in Inverclyde with regard to maintaining the Pupil/Teacher Ratio for the September 2016 census.

504 Draft Revised Policy for Admission and Pupil Placement in Mainstream Schools 504

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for proposed changes to the 2009 Policy on Admission and Pupil Placement in Mainstream Schools.

Councillor McEleny declared a non-financial interest in this item as the relative of an individual potentially affected by the proposals. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided:

- (1) that the report be noted;
- (2) that it be agreed to undertake a consultation in terms of the School (Consultation) (Scotland) Act 2010 in respect of the draft revised Policy for Admission and Pupil Placement in Mainstream Schools as set out in the report, but subject to amendment to Paragraph 1.9 (4) under Section D (Making a Placing Request) by the deletion of the words "and a supporting letter from the Church"; and
- (3) that the results of the consultation exercise be submitted to the Committee in January 2017.

- 505 School Transport Review – Proposals for Formal Consultation 505**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of a proposed programme for statutory consultation on increasing the mileage limits for free school mainstream transport which will apply to all schools across Inverclyde.
- Decided:** that the Committee approve the proposed programme and associated timescale relating to the undertaking of a statutory consultation on proposed changes to the provision of mainstream school transport, as detailed in the report.
- 506 School Estate 2016 Core Facts Submission 506**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the School Estate and Core Facts return for 2016.
- Decided:**
- (1) that the Committee note the contents of the report; and
 - (2) that the Committee's appreciation be extended to the Officers involved.
- 507 Use of Powers Delegated to the Chief Executive – Playground Resurfacing and Drainage Repairs at Kilmacolm Primary School 507**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the use of the powers delegated to the Chief Executive to issue an instruction in respect of resurfacing works to the playground and essential repairs to the underground foul and surface water drainage systems at Kilmacolm Primary School.
- Decided:** that the use of the emergency powers procedure be noted.

PLANNING BOARD – 7 SEPTEMBER 2016

(5) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the potential spread of Japanese Knotweed in the interests of environmental protection;

(6) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages have been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(7) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Planning Authority's satisfaction;

(8) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(9) that no fill or landscaping material shall be imported onto the site until written details of the source and intended reuse of the imported materials has been submitted for approval, in writing by the Planning Authority. The report shall characterise the chemical quality (including soil-leachate and organic content etc.), volume and source of the imported materials with corresponding cross-sections and plans indicating spatial distribution and depth/thickness of material placement within the development site. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination; and

(10) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information on the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc.) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination.

PLANNING BOARD – 7 SEPTEMBER 2016

- (b) **Application for certificate of non-compliance in respect of condition 15 of planning consent IC/05/287 (non-provision of play area):
Gibshill, Greenock (15/0137/IC)**

The report recommended that upon the recording of an agreement under Section 69 of the Local Government (Scotland) Act 1973 for financial provision to support the construction of a new play area at Thomas Muir Street/Shankland Road, planning permission be granted.

After discussion, Councillor Wilson moved that planning permission be granted as detailed in the report. As an amendment, Councillor Nelson moved that planning permission be refused as the proposed location of the play area is remote from the housing development. On a vote, 1 Member voted for the amendment and 8 for the motion which was declared carried.

Decided: that upon the recording of an agreement under Section 69 of the Local Government (Scotland) Act 1973 for financial provision to support the construction of a new play area at Thomas Muir Street/Shankland Road, planning permission be granted.

LOCAL REVIEW BODY – 7 SEPTEMBER 2016

Local Review BodyWednesday 7 September 2016 at 4pm

Present: Councillors Loughran, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Ms F Milne (Planning Adviser), Mr J Kerr (Legal Adviser) and Ms R McGhee (Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

510 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 510

An apology for absence was intimated on behalf of Councillor Dorrian.

No declarations of interest were intimated.

511 PLANNING APPLICATION FOR REVIEW 511

**Erection of a timber deck and plastic garden store (in retrospect):
53 Shankland Road, Greenock (16/0067/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission in retrospect for the erection of a timber deck and plastic garden store at 53 Shankland Road, Greenock (16/0067/IC).

Mr Kerr referred to new matters raised by the applicant in the form of personal information and a photograph. He advised the Local Review Body that the personal information did not constitute a material planning consideration and asked the Local Review Body whether it would wish to have regard to the photograph in determining the application for review of refusal of planning permission in terms of Section 43 (B) of the Town and Country Planning (Scotland) Act 1997.

It was agreed that the Local Review Body consider the photograph and copies were circulated.

Decided:

(1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that, in terms of Regulations 16 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

GENERAL PURPOSES BOARD – 14 SEPTEMBER 2016

515 Application for Grant of a Street Trader Licence – La Cinquecento Ltd 515
Fixed Site – Car Park off Ardgowan Road, Wemyss Bay

There was submitted a report by the Head of Legal & Property Services for the grant of a Street Trader Licence by La Cinquecento Ltd following public objections being submitted.

The Board heard Mr Spadavecchia and Ms Mercanti in support of their application. Following discussion, Councillor Campbell-Sturgess moved grant of the application, as an amendment Councillor Nelson moved refusal of the application. On a vote, two Members voted for the amendment and eight Members for the motion with one Member abstaining.

Decided: the application be granted.

Councillor McIlwee declared a non-financial interest in the next item as he is Chair of the Inverclyde Integrated Joint Board which precluded his continued presence in the Chamber and his participation in the decision making process. He then left the meeting.

516 Application for House in Multiple Occupation 516
Turning Point Scotland

There was submitted a report by the Head of Legal & Property Services for the grant of a House in Multiple Occupation by Turning Point Scotland following receipt of public objections.

The Board heard Ms Bryceland and Ms Munro on behalf of the five objectors present in support of their objections and Mr Marrone, and Mr Rennie, representatives of Turning Point Scotland in support of the application.

There followed dialogue between all parties and Members which highlighted a lack of communication between objectors and Turning Point Scotland. After discussion, the Board unanimously granted the application. The Board further advised that they recommended that parties meet to discuss the concerns raised by the objectors with a view to allaying said concerns, where possible.

Decided: the application be granted.

POLICY & RESOURCES COMMITTEE – 20 SEPTEMBER 2016

Policy & Resources Committee

Tuesday 20 September 2016 at 3pm

Present: Councillors Ahlfeld, Clocherty, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran and Rebecchi.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Ms R McGhee (Legal & Property Services), Chief Financial Officer, Head of Inclusive Education, Culture & Corporate Policy, Head of Organisational Development, Human Resources & Communications, Head of Regeneration & Planning, Head of Safer & Inclusive Communities, Corporate Policy & Partnership Manager, Corporate Procurement Manager, ICT Operations Manager, Service Manager, Inequalities, Migration & Strategic Housing, Revenues & Customer Services Manager and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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|------------|---|------------|
| 517 | Apologies, Substitutions and Declarations of Interest | 517 |
| | No apologies for absence were intimated. | |
| | Declarations of interest were intimated as follows: | |
| | Agenda Item 21 (Ongoing Cover for Vacant Post of Riverside Inverclyde's CEO) – Councillors Clocherty and McCabe; | |
| | Agenda Item 23 (Award of Contracts for Employability Services) – Councillors Ahlfeld, Clocherty, McIlwee and Rebecchi; and | |
| | Agenda Item 29 (Proposed Transfer of Site – Remit from Environment & Regeneration Committee) – Councillor McIlwee. | |
| 518 | Policy & Resources Capital Programme 2016/18 – Progress Report | 518 |
| | There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Policy & Resources Capital Programme and (2) highlighting the overall financial position. | |
| | Decided: that the Committee note the current position of the 2016/18 Capital Programme and the progress on the specific projects detailed in appendix 1. | |
| 519 | Capital Programme 2016/18 | 519 |
| | There was submitted a report by the Chief Financial Officer on the latest position of the 2016/18 Capital Programme. | |

POLICY & RESOURCES COMMITTEE – 20 SEPTEMBER 2016

Decided: that the Committee note the current position of the 2016/18 Capital Programme.

520 Policy & Resources Committee Revenue Budget 2016/17 – Period 4 to 31 July 2016 520

There was submitted a report by the Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and Chief Financial Officer on the 2015/16 Revenue Budget outturn and the 2016/17 projected outturn for the Policy & Resources Committee as at Period 4 to 31 July 2016.

Decided:

- (1) that the Committee note the 2015/16 Revenue Budget outturn and the 2016/17 projected overspend of £20,000 for the Policy & Resources Committee as at Period 4 to 31 July 2016; and
- (2) that the Committee note the projected fund balance of £17,130 for the Common Good Fund as at 31 March 2017.

521 General Fund Revenue Budget 2016/17 as at 31 July 2016 521

There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget 2016/17 as at 31 July 2016 and (2) providing an update on the position of the General Fund Reserves and Earmarked Reserves.

Decided:

- (1) that the Committee note the latest position of the 2016/17 Revenue Budget and General Fund Reserves;
- (2) that the Committee note the decision of the Council on 10 March 2016 that consideration of the use of free reserves arising since that meeting be deferred until the 2015/16 accounts are finalised; and
- (3) that approval be given to the formal transfer of the Health & Social Care Earmarked Reserves to the Integration Joint Board.

522 ICT Services Performance Update 522

There was submitted a report by the Chief Financial Officer (1) on the performance of ICT Services and (2) providing updates on a number of projects.

Decided: that the Committee note the performance detailed in the report and supporting appendices.

523 Procurement Update 523

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the latest developments within Procurement.

Decided:

- (1) that the Committee note progress on the Procurement Strategy and that the 2015/16 savings target has now been achieved; and
- (2) that the Committee note the portion of procurement spend with local suppliers and SMEs.

POLICY & RESOURCES COMMITTEE – 20 SEPTEMBER 2016

- 524 Debt Recovery Performance 2015/16** **524**
- There was submitted a report by the Chief Financial Officer advising the Committee of the Council's Debt Recovery performance during 2015/16.
Decided: that the Committee note the Council's continued good Debt Recovery performance in 2015/16.
- 525 Customer Services Performance – Annual Update** **525**
- There was submitted a report by the Chief Financial Officer providing an update of Customer Service Centre performance for 2015/16.
Decided: that the Committee note the positive progress made in delivering the Customer Service Centre action plan and the plans for further improvement in 2016/17.
- 526 Welfare Reforms Update** **526**
- There was submitted a report by the Chief Financial Officer and the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the actions being taken by the Council in response to ongoing Welfare Reform changes.
Decided:
 (1) that the Committee note the implementation date of 23 November 2016 for Universal Credit Full Service within Inverclyde; and
 (2) that the Committee otherwise note the contents of the report.
- 527 Corporate Services Performance Report** **527**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Corporate Director Education, Communities & Organisational Development providing an update on the achievement of key objectives by the Council's Corporate Services as detailed in the new Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2016/19 and the new Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2016/19.
Decided:
 (1) that the progress made by Corporate Services in delivering the improvement actions outlined in their respective Corporate Directorate Improvement Plans 2016/19 be noted; and
 (2) that a second progress report be considered by the Committee at its meeting in January 2017.
- 528 Budget Strategy 2017/20** **528**
- There was submitted a report by the Chief Financial Officer (1) seeking approval of the budget strategy 2017/20 and (2) on the impact on the Council's finances.
Decided:
 (1) that the Committee approve the proposed approach to the 2017/20 budget as outlined in the report;
 (2) that the Committee approve the proposed non-frontline/efficiency savings outlined in appendix 1;

POLICY & RESOURCES COMMITTEE – 20 SEPTEMBER 2016

(3) that the approach and timetable outlined in appendix 2 be approved and that a report detailing the Council's approach to public consultation be presented to the November meeting of the Committee; and

(4) that the Committee note and support the advice from the Chief Financial Officer outlined in paragraph 8.1 and endorse the proposed uses of reserves outlined in appendix 3.

529 Inverclyde Council - Reserves Policy 529

There was submitted a report by the Chief Financial Officer seeking approval of the Reserves Policy appended to the report as part of the agreed triennial review.

Decided:

(1) that the Committee note the latest position in respect of the Council's Useable Reserves; and

(2) that the Committee approve the Reserves Policy attached at appendix 3.

530 Service Review Guidance 530

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval of guidance on how to conduct a Service Review.

Decided: that the Committee approve the guidance attached to the report on how to conduct a Service Review and that the guidance be adopted by all services when carrying out a Service Review.

531 Scottish Index of Multiple Deprivation (SIMD) 2016 531

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an overview of the results from the Scottish Index of Multiple Deprivation (SIMD) 2016.

Decided:

(1) that the Committee note the content of the report; and

(2) that a report providing information on how the Council will use the information from SIMD 2016 for future service planning and bidding for resources and how the Scottish Government will use the information for resource allocation be submitted to the Committee in due course.

532 Results from the Citizens' Panel Spring 2016 Survey 532

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy on the headline results from the Citizens' Panel Spring 2016 Survey.

Decided:

(1) that the Committee note the main findings from the Spring 2016 Citizens' Panel Survey; and

(2) that account be taken of the results when reviewing and improving service delivery as appropriate.

POLICY & RESOURCES COMMITTEE – 20 SEPTEMBER 2016

533 Migration

533

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on (1) the current involvement in the two refugee resettlement schemes, (2) requests from the Home Office for Inverclyde to participate in the dispersal of newly arrived adult asylum seekers and (3) the dispersal of unaccompanied asylum seeking and refugee children.

Decided:

- (1) that the Committee acknowledge the progress of the Council's commitment to the existing refugee schemes and the success of the schemes to date;
- (2) that support be given to the request from the Home Office and recommendations from officers to extend participation in the two resettlement schemes and increase the number of families from 22 to 44 resettled within Inverclyde over the next four years;
- (3) that the Committee note the request from the Home Office to voluntarily become an asylum dispersal area and the likely impact of any dispersal schemes on the local area and community, it being noted that in the event of Inverclyde agreeing to become a dispersal area the initial numbers being accepted into the area would be in the region of 16-20;
- (4) that the Committee note the proposals to continue dialogue with COSLA and other local authorities to seek agreement for a Scottish wide response for Unaccompanied Asylum Seeking Children involving the Scottish Government and national children's organisations; and
- (5) that regular updates be provided to the Committee.

534 Oxfam Scotland and Malawi Food Crisis – Request by Councillor McCabe

534

There was submitted a report by the Head of Legal & Property Services advising of a request received from Councillor McCabe that the Committee consider publicising Oxfam's emergency appeal for the food crisis in Malawi.

Decided: that it be agreed to publicise Oxfam's emergency appeal for the food crisis in Malawi and to make a donation of £10,000 from the contingency fund.

535 People and Organisational Development Strategy 2017 - 2020

535

There was submitted a report by the Head of Organisational Development, Human Resources & Communications (1) providing an update on the delivery of the existing Organisational Development Strategy 2013-2016 and (2) seeking approval of the third edition of the Organisational Development Strategy for 2017-2020 with a change to the title of the Strategy to "People and Organisational Development Strategy" to reflect feedback received and to further enhance the understanding and profile of the Strategy across the workforce.

Decided:

- (1) that the Committee note the progress made in the delivery of the Council's Organisational Development Strategy 2013-2016;
- (2) that approval be given to the People and Organisational Development Strategy 2017-2020 attached to the report at appendix 1; and
- (3) that a communications strategy be developed to promote the Strategy to employees and managers.

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536 Recognition of Service – NHS Greater Glasgow & Clyde (NHSGGC) and Other Public Bodies 536

There was submitted a report by the Head of Organisational Development, Human Resources & Communications (1) recommending that continuous NHSGGC service be recognised for certain conditions of service by the Council when engaging a new employee, with NHSGGC mirroring this arrangement, and (2) seeking approval to extend recognition of continuous service to cover service with other public bodies without any reciprocal arrangements.

Decided:

- (1) that agreement be given to extend the recognition of continuous service effective from 1 January 2017 for local terms and conditions of employment to NHSGGC employees who transfer to Inverclyde Council;
- (2) that it be noted this arrangement will now be fully reciprocated by NHSGGC; and
- (3) that recognition of service be extended to all public bodies without any reciprocal arrangement as outlined in the report.

537 Ongoing Cover for Vacant Post of Riverside Inverclyde's CEO 537

There was submitted a report by the Chief Executive on the arrangements for covering the post of Riverside Inverclyde's CEO following the appointment of Mr Aubrey Fawcett as the Council's new Chief Executive.

Councillors Clocherty and McCabe declared a non-financial interest in this matter as Board Members of Riverside Inverclyde. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided:

- (1) that the Committee note that appropriate management arrangements will be put in place at Riverside Inverclyde to cover the CEO's position; and
- (2) that the Accountable Officer duties for Riverside Inverclyde be undertaken by the Corporate Director Environment, Regeneration & Resources.

538 Email Archiving and Deletion 538

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership with updated recommendations for a corporate approach to the deletion of archived emails which reflects the Council's Records' Retention and Information Classification Policies, consideration of which had been continued from the meeting of the Committee on 11 August 2015 for further consultation.

Decided: that agreement be given to the following proposals:-

- (a) that as part of the implementation of the Retention and Disposal of Documents and Records Policy, the revised Information Classification Policy and the Email Archiving and Deletion Policy, staff be reminded of the most appropriate method and location of storing emails and other official documentation, and that a full set of user instructions be developed and distributed to all staff;
- (b) that a fixed limit to mailbox sizes be implemented, allowing staff to retain or delete emails as appropriate, this will be a dynamic process and ICT Services will analyse current mailbox sizes and implement using best practice recommendations from Microsoft;

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- (c) that Deleted Emails be retained for a period of one year for backup and recovery purposes and then permanently deleted from the archive;
- (d) that Deleted Items folders in mailboxes be cleared after thirty days;
- (e) that inactive mailboxes be deleted after 1 year; and
- (f) that a range of automated and system emails be subject to a 30 day retention period before deletion.

539 Hydro: Holeburn at Greenock Cut 539

There was submitted a report by the Chief Executive on progress with the Inverclyde Council/Scottish Water Partnership project for hydro scheme development at the Holeburn at Greenock Cut.

Decided: that the Committee note the increase in potential abortive costs in the event the project does not proceed and that it be remitted to the Head of Legal & Property Services to report back on progress by March 2017 following upon tender returns.

540 P1 Scottish Grand Prix of the Sea – Remit from Environment & Regeneration Committee 540

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Environment & Regeneration Committee of 1 September 2016 relative to the Council's continued involvement in the P1 Scottish Grand Prix of the Sea event.

Decided: that approval be given to funding £50,000 of the cost of the P1 Scottish Grand Prix of the Sea event in 2017 from the Contingency Earmarked Reserves.

541 Funding for Inverclyde's iYouth Zones - Remit from Education & Communities Committee 541

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Education & Communities Committee of 6 September 2016 relative to the use of free reserves to fund iYouth Zones for 2017/18.

Decided: that agreement be given to the use of £180,000 from free reserves to meet the 2017/18 shortfall for iYouth Zones.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-

Item	Paragraph(s)
Award of Contracts for Employability Services	6 and 8
Public Space CCTV Provision	6 and 8

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Review of PPP Contract **6 and 8**

Proposed Transfer of Site – Remit from Environment & Regeneration Committee **2, 6 and 9**

542 Award of Contracts for Employability Services **542**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on tenders received for Employability Services and (2) seeking approval to award contracts for the delivery of services from 3 October 2016 to replace services previously delivered since 2008 under Fairer Scotland Funds, Regeneration Funding and European Funding.

Councillors Ahlfeld, Clocherty and Rebecchi declared a non-financial interest in this matter as Board Members of Inverclyde Community Development Trust and Councillor McIlwee declared a non-financial interest as the Council's representative on Inverclyde Advice & Employment Rights Centre Committee. All four Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that approval be given to the award of contracts from Inverclyde Community Development Trust for end to end employability services, Stepwell Consultancy Ltd for health barriers to employment and Inverclyde Advice & Employment Rights for employment advice, advocacy and guidance as detailed in appendix 1 to the report.

543 Public Space CCTV Provision **543**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for additional capital expenditure and the invitation of tenders on the recommended option for the continued operation of public space CCTV by Inverclyde Council.

Decided:

(1) that agreement be given to the investment of up to £321,000 funded via Prudential Borrowing to fund the replacement costs of the public space CCTV system and that tenders be invited for the design and build of the system based on option 3 detailed at paragraph 5.6 of the report;

(2) that a further report on the tender options be submitted to the Committee for approval; and

(3) that the Chief Executive make a formal approach to Police Scotland seeking funding for the ongoing maintenance and monitoring of the system.

544 Review of PPP Contract **544**

There was submitted a report by the Chief Financial Officer (1) on a review of the Schools PPP contract which has recently been undertaken by consultants and (2) seeking approval for appointment of the consultants for the next stage.

Decided:

(1) that the Committee note areas for potential cost reductions in the current PPP Agreement;

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(2) that agreement be given to the appointment of CIPFA in terms of Contract Standing Order 5.2, on a capped risk and return basis to support and advise the Council in progressing both the Financing and Non-Financing proposals with the SPV and Financiers; and

(3) that the Committee note that the net savings achieved will be factored into future years' budgets.

545 Proposed Transfer of Site – Remit from Environment & Regeneration Committee**545**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 1 September 2016 in relation to the transfer of ownership of sites at Wellington Street, Greenock.

Councillor McIlwee declared a non-financial interest in this matter as an employee of an organisation referred to in the report. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.